How can I change employee contact information?

Employers

To change an employee's contact information, please use the appropriate Non-Financial Change Form for a client's annuity product (fixed, fixed index or variable) or workplace retirement plan.

Complete the Non-Financial Change Form and mail to:

Mailing Address:

Security Benefit Retirement Plan Services
P.O. Box 219141
Kansas City MO 64121-9141

Or fax to: 1.816.701.7626

Overnight Mailing Address:

Security Benefit Retirement Plan Services
430 W 7th Street STE 219141
Kansas City MO 64105-1407